MHHS Programme Steering Group (PSG) Headline Report

Issue date: 05/05/2023

Meeting Number	**PSG020**	Venue	**Virtual – MS Teams**
Date and Time	**03 May 2023 1000-1100**	Classification	**Public**

New / Outstanding Actions

Area	Ref	Action	Owner	Due
FTIG Update and SIT Outlook	PSG20-01	Programme to issue communication to provide clarity on SIT timelines and other key requirements	Programme (Adrian Page)	08/06/2023
	PSG20-02	Programme to progress meeting with ESG and its contracting Programme Participants to progress Placing Reliance Policy proposals	Programme (Jason Brogden)	08/06/2023
	PSG20-03	PSG Constituency Representatives to encourage constituents to request bilateral discussion with Programme on SIT planning (e.g. to discuss systems, processes, practicalities of testing and qualification, operation of placing reliance policy, etc)	PSG Constituency Representatives	08/06/2023
Previous Meeting(s)	PSG15-01	Progress work on customer segments in migration at the Migration Design Subgroup (MDSG)	Programme (Jason Brogden)	08/06/2023
	PSG17-03	Discuss at DAG if the DIP design could result in changes to the MHHS core design, and if so, the likely timelines for changes to the core design to be delivered	Programme (PMO)	05/07/2023
	PSG17-05	Review the post-implementation approach to Benefits Realisation and how Benefits Realisation will be handed over to Ofgem at M16	Programme (Jason Brogden)	To be reviewed at CP2
	PSG18-05	Look into the assurance process for LDSOs for the accuracy of data for DUoS billing	Jason Brogden	05/07/2023
	PSG18-06	Progress implementation of CR015 Option A via the Design Authority (DA)	Programme (PMO)	05/07/2023
	PSG18-09	Provide 23/24 budgets in PSG central party finance dashboards	Programme & Central Parties	05/04/2023
	PSG19-02	Share comms to clarify the dependency for participants on DCC June 2023 release in order for participants to be ready for SIT	Programme (Jason Brogden)	08/06/2023

	PSG19-08	Review risks and mitigations related to the Smart Metering Programme Implementation to ensure relevant risks and implications of legacy meters are appropriately quantified and managed		Programme (Jason Brogden) & DCC Representative (Deborah Woods-Malone)	08/06/2023

Decisions

Area	Ref	Decision
Minutes and Actions	PSG-DEC47	The PSG approved the minutes of the PSG meeting held 05 April 2023

Key Discussion Items

Area	Discussion
Minutes and Actions	Action updates can be found within the meeting papers. Key updates are provided below: **PSG15-01:** Complex sites and shared SVA arrangements are provisionally excluded from reverse migration. Action retained until confirmed. Action ongoing. **PSG18-06:** Approved Programme Change Request (CR) 015 will be implemented as part of Interim Release 2 in July 2023. Action ongoing. **PSG19-08:** The risks/implications of legacy meters were discussed between the Programme, DCC, and Helix, and resultant actions are ongoing. Programme intend to include this action in the scoping exercise under CR013 (*Determining scope of Examination of Settlement Impacts resulting from MHHS Programme*).
Sponsor Update	Ofgem advised the Department of Energy place huge value on MHHS and noted the links with smart metering. Ofgem are keen to see that the minimum viable cohort (MVC) for SIT is met.
Programme Replan Update	The Programme provided an update on the outcome of the CR022 (*MHHS Programme Replan*) consultation, advising there had been c.50 responses from across industry constituencies. 90% of respondents agreed with the overall position on CR022, and 90% agreed with the benefits statements. 75% agreed with the impact statements provided. This represents a compelling message on the direction set within the CR and industry's agreement. An extraordinary PSG will be held 12 May 2023, where further information will be provided on the consultation responses, and agreement sought on whether CR022 should be approved, and consequently, whether changes to Level 1 Programme milestones should be recommended to Ofgem for approval.

FTIG Update and SIT Outlook	**FTIG Update** The Programme provided updates from the first two Fast Track Implementation Group (FTIG) meetings, details of which can be found within the meeting papers and will be provided within the meeting minutes. FTIG is a non-governance meeting which seeks to bring together SIT participants and Core Capability providers to unblock obstacles to SIT. Where governance questions arise, these will be directed to the appropriate advisory group. Key obstacles discussed thus far have centred on whether participants feel they have sufficient time to each a decision on volunteering for SIT. This will be discussed further at the next FTIG on 12 May 2022, ahead of the deadline for participants to confirm commitment to SIT (23 May 2023). The Programme noted this deadline was required to enable certainty and assist planning for SIT, and participants are encouraged to contact the Programme if they wish to discuss SIT preparations. One member provided feedback from constituents that FTIG appears to be valuable, and whilst the level of 'unblocking' has been low thus far, there was a belief this would progress as the meeting fully mobilises. The Programme will provide updates on the activities required to M9 (SIT Start) via the SIT dashboard, which will be updated and published fortnightly with the FTIG meeting papers. There will be a need to resolve issues as they arise. The Programme advised FTIG is a delivery-focused group which needs to be effective in terms of speed and efficiency, and as such, its attendance and meeting papers are restricted to members only. The SIT dashboard will be provided at each PSG meeting should non-members wish to view the status of activities ahead of SIT. The dashboard will be kept under review to ensure it provides the information participants need. **SIT Outlook** The Programme provided updates on the activities required by relevant parties ahead of Component Integration Testing (CIT). Following CIT, functional testing will commence, and from Q3 2024 onward, migration, non-functional, and operational testing will commence. Further detail, including dates and a 'Plan on a Page' can be found within the meeting papers. Key parties for CIT commencement include Helix and DCC, and the Programme are working closely with these parties to manage potential blockers, which the FTIG is assisting with. A delivery plan is in place for the MPRS service provider, to support SIT CIT and SIT Functional commencements. There is a good prospect of being able to constitute a SIT MVC. The Programme welcomes discussion with participants who feel they may not be able to participate in SIT, or where there are any concerns about around confirming participation by the deadline. One member highlighted constituent concern over clarity of the timelines for SIT and expectations on those participating. The Programme offered to issue communications providing clarity on SIT timelines and other key requirements (**ACTION PSG20-01**). One member expressed concern around third party participation in SIT, and the impacts this may have on SIT volunteer numbers and operation of the placing reliance policy. The Programme advised collaborative discussions were held with managed service providers following an escalation by ESG to review how placing reliance may operate, what this means for individual services, and the implications for licensed parties (**ACTION PSG20-02**). The iDNO Representative noted discussion with the Programme on this topic, and the Programme suggested Suppliers, DNOs, and service providers may benefit from similar bilateral discussion. The Programme advised the placing reliance policy could enable third parties to qualify on behalf of Suppliers and service providers, and requested PSG members encourage their constituents to request a bilateral discussion with the Programme regarding SIT participation ahead of the deadline (**ACTION PSG20-03**). POST MEETING UPDATE: The Programme have published an article in The Clock and on the MHHS website encouraging participants to "*Talk to us about 'Placing Reliance' for Systems Integration Testing (SIT) and Qualification*".

Delivery Dashboards	The PSG noted a 'red' dependency within the Helix dashboard relating to transition design artefacts.

An update was provided on the plan and timelines for a decision on CR018 (*Registration Service Operating Hours*). The CR will be discussed at the Design Advisory Group (DAG) on 10 May 2023, and subject to any amendments, re-issued to participants for a five working day Impact Assessment. An extraordinary DAG will then be held 25 May 2023 where a decision on approval will be made.

The Programme acknowledged a recently raised concern around Change of Supplier readings, and advised this would be monitored as an issue and may require either a change to the MHHS Design or changes as part of code drafting. |

Date of next meetings:

Extraordinary PSG (CR022 decision): 12 May 2023 9am

Regular PSG: 08 June 2023 1pm